



Registered Care Association for East Sussex Brighton & Hove



**Membership pack**

**[carefinder.org.uk](http://carefinder.org.uk)**



## Welcome



Dear Applicant

### MEMBERSHIP APPLICATION

Thank you for your enquiry for membership of the East Sussex Brighton & Hove Registered Care Association .

I enclose an application form for you to complete and return to me at Angel Healthcare, Angel House, Thornden Farm, Ashburnham, East Sussex TN33 9PE.

The annual membership fees are £140.00 plus £3.00 per bed (up to 50 beds and free thereafter). There is also a one off joining fee of £30.00. Membership runs to the 31st December of each year. The membership fee must accompany your application.

On receipt of your application and payment, you will receive a visit from an RCA Executive Committee member to welcome you to the Association and you will be entitled to use the Association 's services immediately. These include the The Disclosure & Barring Service and DBS First check service, local meetings, access to the RCA members area of the Carefinder website [www.carefinder.org.uk](http://www.carefinder.org.uk), and access to help and advice. You will receive a certificate of membership soon afterwards.

I can be contacted for membership matters by telephone on my office number 0870 8989898, my mobile 07973 407767, via email [jmiles@angelhealthcare.co.uk](mailto:jmiles@angelhealthcare.co.uk) or by post at Angel Healthcare Ltd, Angel House, Thornden Farm, Ashburnham, East Sussex TN33 9PE.

I look forward to hearing from you.

Yours faithfully

Jenny Miles  
Membership Secretary



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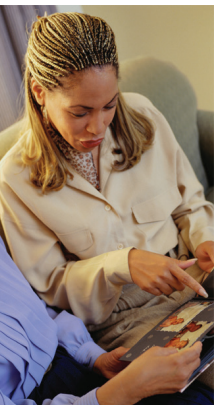
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## Why there has to be an Association



Successive governments have introduced many changes in the care industry over the years, services have been closing at an alarming rate because their owners can't make ends meet.

The National Minimum Standards resulted in significant extra costs for Care Providers and no additional money was forthcoming. The new Essential Standards of Quality and Safety brings with it new challenges.

Few industries would have been trampled on as we have without putting up a fight. Care is different in that it hasn't had a single national voice and because many service providers haven't belonged to any association at all. There are signs up and down the country that this is changing. Those of us who are still in business (and mean to stay that way!) need to be united in order to protect our common interests.

If you intend to stay in business you owe it to yourself to be a member of your trade Association. Failing to put your weight behind the Association is a failure to have your interests adequately and forcefully represented. Your interests are represented locally with East Sussex County Council and Brighton & Hove City Council and nationally, in conjunction with national bodies, directly to Government. We are also in direct contact with the Care Quality Commission.

Another aspect of the Association's work is a constant effort to make sure that the press, television and radio represent the care industry truthfully and fairly. In the course of the year your local Association secures the publication and/or broadcast of dozens of news items that help your case and put the case for Residential services high on the political agenda.

Join us today and help to protect your own interests!

Contact the Membership Secretary:  
[Jmiles@angelhealthcare.co.uk](mailto:Jmiles@angelhealthcare.co.uk)

Or write to:  
Jenny Miles  
Angel Healthcare  
Angel House  
Thornden Farm  
Ashburnham  
East Sussex  
TN33 9PE



## What the RCA stands for



The Association is committed to helping our members provide the highest quality of care to those who rely on our services. We believe in Person Centred Care, which puts the service user at the centre of all decisions affecting them. We will promote policies which respect the dignity and privacy of the individual and which lead to the service user's health and social needs being met.

We support the aims and vision of the Essential Standards of Quality and Safety and will work with the Government, local commissioning agencies and others to ensure their effective implementation for the benefit of service users. In return, we expect those funding the care provided by our members to recognise the costs of working with the new standards and ensure the appropriate level of fees is paid.

We have developed a working relationship with the Care Quality Commission (CQC). We are here to offer advice to members on how to be compliant with the new regulations and how to deal with any difficulties you may encounter. By working together with the CQC we aim to develop an inspection process that is fair to our members as well as ensuring that standards are maintained for service users.

The association promotes the positive image of the Care Industry through the press; television, radio and many meetings with politicians and others. Our aim is to ensure local and national politicians recognise and acknowledge the value of the contribution made by the independent care sector to the overall welfare of society.

The Association is keen to work in partnership with commissioners of care and others in delivering its overall aims. We welcome the continued commitment from Social Services to work more closely with us. By working together, we aim to achieve better and more equitable commissioning practices and appropriate fee levels for the services we provide. We are also working towards identifying future trends in care so that our members can be better informed when making business decisions.



## Membership services and benefits



### Benefits

Membership to the RCA entitles all care home, supported living and domiciliary care providers to the following benefits.

- Care Management documentation and tools all worth over £1000
- Quality Management System
- A quality Management System for Adults 18-65
- CQC Provider Compliance Assessment Tool for Single Home Use
- Regular local meetings in Hastings, Eastbourne and Brighton & Hove
- Access to discounted DBS rates and ISA First checks
- Advice on meeting the Representation at SAAR Strategy meetings (at your request)
- Advice on meeting the Fundamental standards of Quality and Safety
- Advice and access to information on Training
- Access to advice on Insurance Issues
- Access to a free puRCAsing service for food and cleaning supplies
- Advice on formulating care plans
- Help and advice with CQC inspections
- Regular email updates
- Subsidised attendance at the RCA Conference

### Ensuring your views are represented in local forums including:

- East Sussex County Council liaison meetings
- Brighton & Hove City Council liaison meetings
- CQC liaison meetings
- Safeguarding vulnerable adult meetings
- Training sub-group meetings
- Regional Skills for Care meetings

### Association meetings

Regular local meetings are held for all members in Hastings, Eastbourne and Brighton & Hove. Members will be notified of meetings, which are held at the following venues.

Eastbourne Meetings – Chaired by Vice-Chairman, Mrs Jenny Essaadi

Cavendish Hotel- meetings held on the last Wednesday in month.

Hastings Meetings – Chaired by Vice-Chairman, Mr David Callaghan

Bannatynes Hotel, St Leonards on last Monday in the month.

Brighton & Hove Meetings – Chaired by Vice-Chairman, Mr Graham Dean.

On 3rd Tuesday of every other month at the Princes Marine Hotel, Kingsway, Hove.



## Training



### What are we doing for members?

The Association represents members at a number of key workforce development forums ensuring the voice of the independent sector is always heard. This includes attending Skills for Care, East Sussex and Brighton & Hove Local Authority meetings. We also have a presence at several specialist forums including the Safeguarding Vulnerable Adults Board and the Learning Disabilities Partnership Board, Older Peoples Partnership Board and all the main Provider Forums.



### We provide support by:

- Providing feedback on training needs for care providers
- Helping the local authorities determine the training needs of the independent sector
- Providing feedback to training consultation events and consultations
- Supported the distribution of Workforce Development Funding, (for Diploma units)



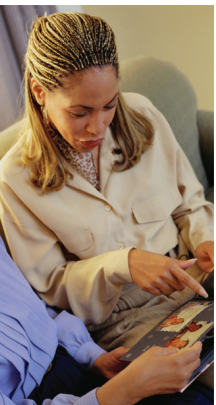
### We will continue to:

- Campaign for resources to support training and staff development.
- Work in partnership to support joint bids for additional grants from Skills for Care.
- Attend training forums to make the voice of the sector heard.
- Inform members about changes to regulations, awards and standards such as:
  - the Skills for Care Induction Standards
  - the Diploma replacing the NVQ system
  - the new CQC/Skills for Care guidance on training and qualifications for staff.





## Code of conduct



To uphold the Service Users' Charter.

To provide a standard of care adequate for the needs of each service user.

To maintain and furnish living accommodation to a satisfactory standard.

To administer the business in a proper and safe manner.

To keep proper records as required by the Association, by Government and by other authorised agencies.

To be honest, ethical and sympathetic in all dealings with service users and their affairs.

To uphold current policies of the Association.

To give value for money.





Brochure designed by elsmoresocialcare.co.uk



Please use block capitals when completing form

<b>YOUR COMPANY</b>	
Company Name	
Proprietor's Name	
Manager's Name	
Address	
Post code	
Telephone number	
Email address*	

\* By completing this form you agree to allow the RCA to send you email communications.

<b>YOUR CONTACT ADDRESS</b> for formal communications and welcome letter if different from above	
Name	
Address	
Post code	
Telephone number	
Email address	

<b>CARE SERVICE DETAILS</b> Please list all locations. Use continuation sheet if necessary	
Name of service	
Address of service	
Registration category	
Number of registered beds	
Service type(s)	

Signed (owner/manager*) *delete as appropriate	
Date	

<b>YOUR ANNUAL SUBSCRIPTION - 1 January each year</b>		
Annual Membership Fee (refundable if application unsuccessful) * (Delete amount not applicable)	4 beds or more 3 beds or less	*£140.00 *£79.00
PLUS Membership Fee per bed (Not applicable to 3 beds or less) Number of beds ..... @ £3.00 per bed (max payable 50 beds or £150.00)		
PLUS Joining Fee (this is a one off payment – non-refundable)		£30.00
TOTAL REMITTANCE		£ .

Please return this application, with your cheque for £ ..... made payable to: "East Sussex Brighton & Hove RCA", and send to the Membership Secretary: Jenny Miles, Angel Healthcare Ltd, Thornden Farm, Ashburnham, East Sussex TN33 9PE
FOR OFFICIAL USE ONLY Membership Secretary/Treasurer/Vice Chairman/DBS Service/Data Base